

All AV Charges are based on specific rooms and overall daily requirements.  
Please ask your sales manager for a quote specific to your event.

## AV AND EQUIPMENT AVAILABLE

Microphone and Podium .....	75 Wireless, 30 Coded
Projection Screen .....	No Charge
Easel (3 complimentary) .....	10 Each Additional Easel
RCA Cord (Mixer Required) .....	150
4 Channel Mixer (Required for 2 or more microphones or RCA Cord) .....	90
Flip Chart with Easel and Markers .....	20
TV and DVD Player .....	75
Wireless Lapel Microphone (Lavalier) .....	200
Laptop Computer .....	150
LCD Projector .....	150
Commons Room AV (Use your laptop with our wireless presenter) .....	75
Specialty Cords .....	25

*(If a cord is not returned to banquet manager at end of event, \$50 will be added)*

Tables - Trade Shows .....	Please Ask for Quote
Pipe and Drape .....	30 per Section
Stages .....	45 per Section

## LINEN

Standard Tablecloth .....	6 per Table
Full Length Linens and Overlays .....	16 per Table
Napkins for Non-Food Events .....	1 per Piece

**All prices are plus NYS tax only.**